

TĪTAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 8 May 2023 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Anna McGavin, Kaela Harrison, Matt Tilley (Principal), Nadia Collins, Megan Williams

1.2 Apologies

Kumeroa Brown, Holona VanIddekinge

1.3 Declaration of interests

Josh Twaddle is continuing to work with Titahi Bay School on their website.

1.4 Welcome

Anna welcomed Nelson Sheridan. The board agreed that Nelson would have speaking rights at this meeting.

Matt welcomed Steve Jackson (Caretaker) at 6.50pm.

2 Strategic Discussion

2.1 LAT extension

We have 2 LAT(Limited Ability to Teach) employees that need an extension. These will be applied for through the Teaching Council and endorsed by the Principal. These are positions that we have been unable to find suitable candidates for.

3 Strategic Decisions

3.1 Physical restraint policy change

Matt moved that the Board pass the changes to the Managing Challenging Behaviour and Physical restraint policy, **seconded by Nadia Collins. Motion was passed.**

All teaching staff will complete the training this month.

3.2 Authorisation for non teaching staff to physically restrain students

Matt moved that the board approve non teaching staff at Titahi Bay School are able to do this when and if required after completing the training, **seconded by Nadia Collins.**

Motion was passed.

3.3 The board approved the 2023 Titahi Bay School Governance Framework and Operational Policies unanimously.

3.3 Co-opt new Board Member

Matt moved that the board co-opt Nelson Sheridan onto the Titahi Bay School Board for the purpose of the Finance role, **seconded by Anna McGavin . The Board agreed unanimously.**

3.4 School Security /Lighting

Steve walked the board members around the exterior of the school and discussed areas that need additional lighting. Steve will request quotes for these from Paul McVicar Electrical.

4. Monitoring

Anna McGavin moved that the board pass the March and April accounts, **seconded by Matt Tilley . Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Anna McGavin , seconded by Matthew Tilley , it was resolved that the minutes of the meeting held on **Monday 3 April 2023**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

6.2 Principals Report

Matt shared and discussed his report.

The new basketball turf installation is nearly complete. The windows in rooms 5 and 6 have been completed.

Matt has quotes for a replacement projector in the school hall as the existing one is not fit for purpose. Matt has requested that the board cover the cost of this as it has not been budgeted for in 2023. The board agreed to cover the cost of this.

A learning support register is in place that identifies all learners that are below the expected level with learning plans identified.

Matt talked to the board about the 2023 achievement data. This will be presented to the board in terms 2 and 4.

This year's data will appear different from previous years, but it is not because there has been a significant drop in student achievement. Rather, it is because we are evaluating the data in a different way.

Titahi Bay School is evaluating overall teacher judgments rather than a curriculum level a child is working at which will give us more accurate assessments on where our tamariki are at.

As expected and aligning with national trends, our year 3 data is considerably lower across the board than other year groups. This has come as no surprise as along with our year 2 and 4 tamariki, they have had a very disrupted start to their schooling.

While these changes have resulted in data that may look different from previous years, they have provided us with a more accurate and comprehensive view of our students' learning and progress.

A learning support register is in place that identifies all learners that are below the expected level with learning plans identified

7. Meeting closed at 7.15pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON 

DATE : 12.6.23