

TĪTAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 11 September 2023 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Kaela Harrison, Matt Tilley (Principal), Nadia Collins, Megan Williams, Nelson Sheridan, Kumeroa Brown

1.2 Apologies

Anna McGavin

1.3 Declaration of interests

Josh Twaddle is continuing to work with Titahi Bay School on their website.

1.4 Welcome

Matthew welcomed Jan Coleman from the Education Review Office.

2 Strategic Discussion

2.1 Jan Coleman - ERO

Jan spoke to the board about the role she has with ERO and about how the partnership works between ERO and Titahi Bay School. Jan shared the timeframe that documents are needed to be completed by and lodged with the MOE. The current ERO report will be signed off by the board chair and returned.

2.2 SKIDS - Licence to Occupy

Matt moved that the board support SKIDS license to occupy as Titahi Bay School's Before and After School provider seconded by Nadia Collins.

Motion was passed.

2.3 Strategic Plan and Community consultation.

Matt discussed the next steps for the Strategic Plan and where the school is currently at. The Board set a meeting specifically for Strategic planning on 2 October. Matt will send out some step by steps of what to expect at the meeting so the Board will be informed.

There will be one further community consultation this year.

3 Strategic Decisions

3.1 Board Election Date

We can now confirm that the midterm staggered elections will be held as planned in November 2023. The recommended date is Wednesday 15th November. Jodene Gooch has been appointed as the returning officer . There will be 2 positions available for a 3 year term. **Matt moved** that the election date be Wednesday 15th November , **seconded by Kaela Harrison..Motion was passed.**

3.2 Ballot 2024

Titahi Bay School received 3 ballot applications for the first half of 2024 and 7 applications for the second half of the year. As there were 10 ballot places available for each half of the year , all applications were accepted.

4. Monitoring

Matt Tilley moved that the board pass the July/August accounts, **seconded by Nelson Sheridan . Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Matthew Tilley , seconded by Anna McGavin , it was resolved that the minutes of the meeting held on **Monday 31 July 2023**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

6.2 Principals Report

Matt shared and discussed his report.

The Board acknowledged all of the work Ebony Sushames put into the School show which was a huge success.

Steve Jackson thanked the Board for the new installation of extra security lighting around the areas of the school that required it.

Nadia thanked Kaela Harrison on behalf of the board for the PD session she facilitated on the protocols and purposes of pōwhiri.

7. Meeting closed at 7.05pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON

