

TITAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 03 November 2025 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Megan Williams, Jack Boyes, Tracey Witko, Nadia Collins, Jodi Watene, Matt Tilley (Principal), Joanne Dow

1.2 Apologies

n/a

1.3 Declaration of interests

Josh Twaddle continues to work on the Titahi Bay School Website.

1.4 Principals Report

Matt shared and discussed his report.

It has been a busy start to term 4 with loads of successful events. Matt would like to express his thanks to all kaiako for putting in the extra work to make these successful.

Road Patrol training has begun for 2026 road patrol team. A big thank you to our 2025 road patrol team for all of their work this year.

The date for the Titahi Bay School triathlon 2026 has been set - March 28 2026. The Home and School team have started the planning process for this event.

Year 6 Noho - This was held at Takapūwāhia Marae on 20 October. A huge thank-you to Matua Gardner for all the extra support he brings to experiences like this. Also thanks to the Ngahere team and our masters students for making this a success.

2.2 Strategic Discussion

2.1 Termly Policy Review/Principal Assurances

Matt has reviewed and assured all of the term 4 policies.

2.2 Draft Budget 2026

The Board will review the 2026 Draft Budget and discuss/approve at the next board meeting.

3.Strategic Decisions

3.1 Megan Williams elected as Board Chair via email resolution.

3.2 Delegations Update.

Kaela Harrison and Nelson Sheridan have been removed from the Titahi Bay School Delegation List effective September 2025 as no longer on our School Board.

3.3 Strategic Planning Community Consultation Plan

Matt will share with the board the community consultation plan and once approved will be sent out to the Titahi Bay School community.

3.4 Electronic Gate

Matt requested that the Board approve the purchase of an electronic gate for the front of the school driveway . The cost for this is 12k. The board approved unanimously.

3.5 Cyclical Maintenance Review

Matt moved that the board approve the cyclical maintenance review for 2025, seconded by Megan Williams. Review approved, signed and returned to Education Services.

4. Monitoring

Matt moved that the board pass the September accounts, seconded by Megan Williams. Motion was passed.

6. Administration

6.1 Confirmation of last minutes

On the motion of Matthew Tilley, seconded by Megan Williams , it was resolved that the minutes of the meeting held on Monday 16 September 2025, be taken as read and signed as a true and accurate record of that meeting. Motion was passed.

7. Meeting closed at 7.20pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON *AGW*

DATE : *1/12/25*