

TITAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
30 May 2022 at 5.45pm

ADMINISTRATION

1.1 Present

Sarah Campbell, Jodene Gooch (Minute Secretary), Duncan Emo, Kumeroa Brown, Anna McGavin, Matt Tilley, Nadia Collins, Abby Keplar

1.2 Apologies

Gaby Wesley-Smith

1.3 Declaration of interests

nil

1.6 Welcome

Sarah Campbell welcomed Holona Van Iddekinge. The board agreed that Holona would have speaking rights at this meeting.

2. STRATEGIC DISCUSSION

2.1 nil

3. STRATEGIC DECISIONS

3.1 Resolutions

The board approved the 2022 Titahi Bay School budget unanimously via email resolution on 15 March 2022.

The board approved the 2022 Titahi Bay School Governance Framework and Operational Policies unanimously via email resolution on 15 March 2022.

The board approved the release of funds to purchase 2 x outdoor basketball hoops to replace the damaged ones unanimously via email resolution on 17 May 2022.

3.2 Term Dates 2023

Matt moved that the board pass the term dates as stated below for 2023, **seconded** by Sarah Campbell. **Motion was passed.**

Term 1 - 1 February to the 6 April 92 ½ days

Public holidays are Waitangi day 6 Feb and Easter: Good Friday 7 April, Easter Monday 10 April and Easter Tuesday 11 April

Term 2 - 24 April - 30 June 96 ½ days

Public holidays Anzac Day - Tuesday 25 April and Queen's Birthday Monday 5 June and Matariki Friday 14 July.

Term 3 - 17 July to 22 September 100 ½ days

Public holidays - none

Term 4 - 9 October to the 15 December 98 ½ days

Public holidays 23 October Labour Day

386 ½ days in total for 2023

3.3 Accounts Finalised 2021

The 2021 school accounts have been finalised by the auditors and will go up on the school website. The Board would like to acknowledge the work that Kerry Delaney and Jodene Gooch did to ensure these were completed in an accurate and timely manner.

3.4 School Board Election 2022

The School Board Election will be held on 7 September 2022. There will be 3 parent rep positions up for a 3 year term to be filled at this election. A voting election will be required if there are more nominations than positions available. Nominations will be due by 3 August 2022.

3.5 Returning Officer Appointment.

Sarah Campbell moved that Jodene Gooch be appointed as the Returning Officer for the 7 September 2022 Election, **seconded by Matt Tilley. Motion was passed.**

3.6 Co-opt Board Member

Sarah Campbell moved that the Board Co-opt Holona Van Iddekinge onto the Board for the period of 1 May 2022 to 7 September 2022 for the purpose of supporting Pasifika strategy across school , **seconded by Anna McGavin. Motion was passed.** Sarah will get in touch with Holona re the next board meeting.

4. MONITORING

4.1 Accounts

Sarah Campbell moved that the Board pass the **April 2022 accounts, seconded by Anna McGavin. The motion was passed.**

4.2 Property

The board approved the purchase of 2 x heat pumps that were out of warranty and in need of replacement unanimously via email resolution on 19 May 2022.

Matt, Miranda McMahon and Sarah met with a team from Maynard Marks and also with our new property advisor to discuss the new 10YPP. Sarah and Matt met via Zoom with Duncan Emo, the other member of the board's property committee who was unable to attend the Friday meeting. Matt, Sarah and Duncan agreed that there were no surprises in the property plan and were comfortable with the proposed projects as they align with the school's identified maintenance areas and there is also scope for collaborative learning space work in block G through the Accelerated Modernisation Fund (MOE). **Sarah Campbell moved** that the Board approve in principle the draft plan for the new 10YPP with a resolution to be made once the final report is in, **seconded by Matt Tilley. Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Sarah Campbell, seconded by Anna McGavin, it was resolved that the minutes of the meeting held on **Monday 4 April 2022,** be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

6.2 Correspondence - Principal's Report

Matt discussed and shared his report.

Matt thanked the Board for approving the purchase of the new basketball hoops which are already being well used by students during the day and by local whānau outside of school hours.

Matt and Whaea Michelle took a group of 46 children to the Tough Guy Tough Girl Challenge at Camp Wainui. All of our participants completed the course. A great day out with a lot of whānau support.

Matt, along with a group of the senior leadership team are going to visit a school in Martinborough to observe how their Structured Literacy programme is going. They are a few years into this journey.

The board acknowledged the great start to Term 2 and Matt's time at Titahi Bay School. The time Matt is taking to build relationships with staff, students and the community is acknowledged and appreciated, as is the way Matt has wholeheartedly embraced our KURA values.

7. Meeting closed at 6.45pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON.....*Jarrah Campsell*.....

DATE*27/6/22*.....