

TĪTAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 12 June 2023 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Anna McGavin, Kaela Harrison, Matt Tilley (Principal) via zoom, Nadia Collins, Megan Williams, Nelson Sheridan, Kumeroa Brown

1.2 Apologies

1.3 Declaration of interests

Josh Twaddle is continuing to work with Titahi Bay School on their website.

1.4 Welcome

Anna welcomed Jodi Watene. The board agreed that Jodi would have speaking rights.

2 Strategic Discussion

2.1 Matariki Breakfast

Matt invited all board members to come to the school matariki breakfast which is being held on Friday June 30 at Titahi Bay School with all school whānau invited.

2.2 Holiday Act Remediation Payment

This payment will affect up to 75% of staff with remediation payments being made where applicable and will not affect school budgets.

3 Strategic Decisions

3.1 Resolutions

The board passed unanimously by email resolution to upgrade the redcat systems in both Room 7 and Room 18. This cost is over what was budgeted for in 2023.

The board passed unanimously by email resolution to accept the PCL quote for the bike track upgrade. The board has agreed to cover any costs that are not covered by

the grant from NZCT and the money received from the Waka Kotahi bikes in schools project.

3.2 Term Dates 2024

Matt moved that the board pass the school term dates for 2024 as listed below, **seconded by** Nadia Collins . **Motion was passed.**

2024 Term Dates - proposed

Term 1 - 7 February - 12 April

Public Holidays - 6 Feb Waitangi Day, 29 March Good Friday , 1 April Easter Monday, 2 April Easter Tuesday(School Holiday)

Term 2 - 29 April - 5 July

Public Holidays - 3 June King's Birthday , 28 June Matariki

Term 3 - 22 July - 27 September

Term 4 - 14 October - 20 December

Public Holidays - 28 October Labour Day

Teacher Only Days - 1 February , 2 February

3.3 Student Matter for discussion

Matt moved at 6.20pm that the public be excluded from the following parts of the proceedings of this meeting, namely *Student Matter 2023* under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 to protect the privacy of natural persons (section 7). **Seconded by** Anna. **Motion was passed.**

3.4 School Donation Scheme

Matt moved that the board pass that Titahi Bay School will continue to be a part of the donation scheme for 2024, **seconded by** Anna McGavin. **Motion was passed**

4. Monitoring

Matt Tilley moved that the board pass the May accounts, **seconded by** Nelson Sheridan . **Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Anna McGavin , **seconded by** Matthew Tilley , it was resolved that the minutes of the meeting held on **Monday 08 May 2023**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

6.2 Principals Report

Matt shared and discussed his report.

Matt has employed a teacher for a fixed term to work in the Koru hub 2 days per week in the mornings to support the maths and literacy programs- the data shows tamariki need extra support.

Matt has employed a teacher aide to work in the afternoons with a group of year 3 tamariki requiring a little extra support.

Matt discussed the vision hui and the next steps. A small group of the board members have formed a sub committee to work together and bring some ideas for the vision to the next board meeting. Matt will share the timeframe with the board and sub committee. The board discussed some ideas about how to generate more whānau engagement.

The board thanks Khaylen and Grace for the extra work put into Samoan Language week, in particular the beautiful posters that were created showcasing our tamariki celebrating their culture.

7. Meeting closed at 7.00pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON 

DATE : 31.07.23