

**TĪTAHI BAY SCHOOL BOARD**  
**Minutes of the Board meeting held on**  
**Monday 31 July 2023 at 5.45pm**

**ADMINISTRATION**

**1.1 Present**

Jodene Gooch (Minute Secretary), Anna McGavin, Kaela Harrison, Matt Tilley (Principal), Nadia Collins, Megan Williams, Nelson Sheridan.

**1.2 Apologies**

Kumeroa Brown

**1.3 Declaration of interests**

Josh Twaddle is continuing to work with Titahi Bay School on their website.

**2 Strategic Discussion**

**2.1 New Vision - Titahi Bay School**

Kaela and Nadia shared feedback from the sub committee about the vision ideas for Titahi Bay School. The board agreed on the next steps in the process. This will go out for community consultation later in the year. Matt thanked the sub committee for their work.

**2.2 Personel Matter for discussion**

Matt moved at 7.15pm that the public be excluded from the following parts of the proceedings of this meeting, namely *Personel Matter 2023* under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 to protect the privacy of natural persons (section 7). **Seconded by Anna.** Matt moved at 7.35pm that the board move out of publicly excluded business. **Motion was passed.**

**3 Strategic Decisions**

**3.1 Returning Officer Appointment 2023**

**Matt moved** that the board appoint Jodene Gooch as the returning officer for the upcoming midterm election that she be paid as per the MOE funding formula of 50% of

the election grant base amount plus 25% of the per pupil amount, **seconded by Anna McGavin .Motion was passed.**There is a bill before Parliament to allow us to hold the midterm election in November ,which is less than the 18 months legislated. This is due to the elections being delayed last year. The election date will be known once the bill has been passed by Parliament.

**3.2 Matt moved** that the board open up a seat on the board to be filled by a nominated Ngati Toa Iwi member, **seconded by Kaela Harrison. Motion was passed.**

#### **4. Monitoring**

**Matt Tilley** moved that the board pass the June accounts, **seconded by Nelson Sheridan . Motion was passed.**

#### **6. Administration**

##### **6.1 Confirmation of last minutes**

**On the motion of Anna McGavin , seconded by Matthew Tilley ,** it was resolved that the minutes of the meeting held on **Monday 12 June 2023**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

##### **6.2 Principals Report**

Matt shared and discussed his report.

Titahi Bay School has accepted the quote from McVicar Electrical

Replacing of two existing sensor lights with LED sensor flood lights on the corners of rooms 14 & 15. Installing of additional security light outside of rooms 5 & 6 controlled by sun switch.

**7. Meeting closed at 7.45pm.**

**MINUTES READ AND CONFIRMED**

**CHAIRPERSON** ..... 

**DATE** 16.10.23 .....