

TITAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 23 February 2026 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Megan Williams, Jack Boyes, Tracey Witko, Nadia Collins, Matt Tilley (Principal), Joanne Dow, Jodi Watene

1.2 Apologies

1.3 Declaration of interests

Josh Twaddle continues to work on the Titahi Bay School Website.

1.4 Board Chair Appointment

Nadia Collins nominated Megan Williams for the board chair position , **seconded by Tracey Witko**. Vote was taken . **Megan Williams is appointed as board chair**.

1.5 Personnel Matter for discussion

Megan moved at 5.50pm that the public be excluded from the following parts of the proceedings of this meeting, namely *Personnel Matter 2026* under section 48(1) of the Local Government Official Information and Meetings Act 1987 to protect the privacy of natural persons (section 7). Seconded by Matt. **Motion was passed.**

Megan moved at 6.05pm that the board move out of publicly excluded business. Seconded by Matt. **Motion was passed.**

1.6 Principals Report

Matt shared and discussed this report.

The new Electronic Gate at the beginning on the school driveway was completed last week.

There have been some window replacements that have happened due to rot. The Principal and Deputy Principal offices and the senior block bathrooms.

The Power Upgrade is nearly completed which will allow all classrooms to run their heat pumps instead of the boiler in the cooler months.

Construction has started on the Shade Cover over the back basketball court and should be completed in early March.

The Board will invite the home and school committee to the board meeting on 11 May to support the connection between the board and the committee.

The board will organise a meet the teacher afternoon to help strengthen connections between staff and the board.

3.Strategic Decisions

3.1 Kristina Stevens spent a day in Auckland doing some professional development.

Introduction to the Professional and Ethical Practice in Education and Health Contexts

4. Monitoring

4.1 Finances

Matt Tilley moved that the board pass the November/Draft December/January 26 accounts, **seconded by Megan . Motion was passed.**

6. Administration

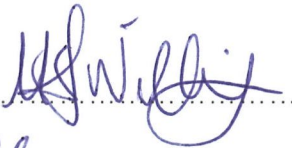
6.1 Confirmation of last minutes

On the motion of Matthew Tilley, seconded by Megan Williams , it was resolved that the minutes of the meeting held on **Monday 01 December 2025**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

7. Meeting closed at 7.15 pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON



DATE

30/3/26