

TĪTAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 4 December 2023 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary), Kaela Harrison, Matt Tilley (Principal), Nadia Collins, Megan Williams, Nelson Sheridan, Anna McGavin, Joanne Dow

1.2 Apologies

Jodi Watene

1.3 Declaration of interests

Josh Twaddle is continuing to work with Titahi Bay School on their website.

1.4 Welcome

Anna welcomed Miranda McMahon.

1.5 Principal's Report

Matt shared and discussed his report.

We will be delivering lunches for 2024 from the Internal Lunches model. We have employed 3 local ladies to deliver this program. Some of the kitchen equipment we required have been approved by the MOE Minor Capital Items fund. The cost for the extra items we require will be covered by the school board.

Matt has had his 360 appraisal with Mark Sweeney. The feedback was positive across the board. The board acknowledged Matt's growth, his leadership and in particular his strength in encouraging people to grow in their roles. Matt acknowledged the support of his leadership team during his time at Titahi Bay School.

2 Strategic Discussion

2.1 Principal's well being fund.

Matt discussed this with the board members. At this time Matt is unsure on the best way for these one off funds to be spent. The board reiterated to Matt that it should be spent on something that will benefit his well-being- not be Professional Development. When Matt decides what the best way to spend this is he will inform the board. These funds need to be spent by the end of 2024.

2.2 PB4L Data

Miranda McMahon shared the PB4L data for 2023.

The data reads well and shows that the tamariki at Titahi Bay School feel happy and that their cultures are valued. Since implementing the new break times this year there have been less incidents especially at the latter part of lunchtime. We have also had only a few wet lunchtimes which can be a contributing factor to the data also. The year 6 leaders are all doing a great job. We have some additional support people on site a few days each week who work with some of our tamariki that require additional support. The KURA values are kept alive and relevant. This is across the school including both staff and pupils.

The board thanked and acknowledged all the extra work that Miranda McMahon does to ensure that PB4L is successful and alive in our school.

2.3 2023 Data

Matt shared the 2023 data.

Overall across the school the data reflects:-

Reading: At or above expected curriculum levels 68%

Writing: At or above expected curriculum levels 64%

Maths: At or above expected curriculum levels 75%

The data numbers from 2023 should not be directly compared to those of 2022 because they reflect analyses of substantially different information. Currently, data assessment focuses on determining whether a student is performing at or above the expected level for their respective year group, rather than within a specific curriculum area. For instance, a Year 6 student may be operating at level 3 but could be below the anticipated overall proficiency level.

3. Strategic Decision

3.1 Give a Little Page - School Triathlon 2024

Matt moved that the Home and School Committee be able to set up a Give a Little page for the purpose of receiving sponsorship/donations for the 2024 School Triathlon, **seconded by Nadia Collins. Motion was passed.**

3.2 Learning Matters Intervention Teaching Certification

Tanya King is undertaking a 12 month course in 2024 that aligns with the Structured Literacy and the iDeal platform that Titahi Bay School is currently using for teaching literacy.

Tanya has asked if the board would consider funding this course as part of her professional development. The skills that Tanya will acquire will directly benefit our kura, our tamariki and our kaimahi.

Nadia moved that the board agree to fund the cost of the course and return flights to the 5 day training in Auckland in early 2024, **seconded by Joanne Dow. Motion was passed.**

3.3 Draft Budget 2024

Matt moved that the board approve the 2024 draft budget, **seconded by Nelson Sheridan.**
Motion was passed.

4. Monitoring

Matt Tilley moved that the board pass the **October/November** accounts, **seconded by Nelson Sheridan . Motion was passed.**

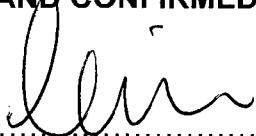
6. Administration

6.1 Confirmation of last minutes

On the motion of , seconded by Anna McGavin , it was resolved that the minutes of the meeting held on **Monday 16 October 2023**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

7. Meeting closed at 7.40pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON 

DATE : 26-02-24