

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees meeting held on
Monday 9 November 2020 at 5.45pm
At Titahi Bay School

ADMINISTRATION**1.1 Present**

Sarah Campbell, Jodene Gooch (Board Secretary), Abby Keplar, Gaby Wesley-Smith, Anna McGavin, Duncan Emo, Kerry Delaney, Sharon Thompson.

1.2 Apologies

Vanepale Sopoaga, Ria Tomoana.

1.3 Declaration of interests

nil

1.4 Welcome

Sarah welcomed Miranda McMahan.

2. STRATEGIC DISCUSSION**2.1 Property.**

Kerry shared all the extensive work that has been completed to date around the school and the upcoming work proposed for the next school holidays. Kerry shared the changes to the SIP which has moved some spending from the Hall upgrade to the necessary fixing of the doors on the South Block. The board commended Kerry on her coordination on this, and for the school looking amazing.

2.2 Walk around school

Due to the weather the walk around school has been deferred to the next meeting.

2.3 Board of Trustees Election

The voting process has started, we have 3 nominees for the 2 positions available. The election closes on December 2 and the new Board will take office December 9 2020.

3 STRATEGIC DECISIONS**3.1 Staffing**

Kerry moved that the Board ratify the position that has been filled by Rian Kannemeyer, **seconded by Anna McGavin. The motion was passed.**

Kerry moved that the Board pass the overstaffing for 2021 which will be used to help support the academic needs due to COVID-19, **seconded by Duncan Emo. Motion was passed.**

Kerry moved that the Board ratify 3 teacher aides having 15 permanent hours effective from 2021, **seconded by Duncan Emo. Motion was passed.**

Gaby moved that the Board ratify the decision to purchase the Ride on Mower for Titahi Bay School, **seconded by Anna McGavin. Motion was passed.**

3.2 Board of Trustees Work Plan

Kerry moved that the Board pass the 2021 work plan, **seconded by Abby Keplar. Motion was passed.**

3.3 Review of Enrolment Scheme

Sarah moved that the Board apply option (a) of the Ministry of Education Review of the Enrolment Scheme which states

(a)The school has an ongoing need for an enrolment scheme to prevent overcrowding or the likelihood of overcrowding at the school. The Board believes that the home zone in the present scheme should be retained without amendment.

Seconded by Anna McGavin. Motion was passed.

3.4 Camp 2021

Kerry moved that the Board pass the camp dates for 2021-February 24-26 , **seconded by Sharon Thompson. Motion was passed.**

3.3 Miranda presenting Student voice and Term 3 Data

Miranda shared the playground data for Term 3 and we are tracking well. There was a very small number of individual children that had shown up more than twice. There is a large Year 3 cohort and some extra support around social skills has been provided with great success. Miranda thanked the teacher aides that have been doing duties which have allowed for teachers to run extra programmes during lunchtimes.

Miranda shared that the year 6 leaders have been doing fantastic things across the school in all areas.

This year a student voice survey which was completed by our year 3 children showed

that they felt their emotional, behavioural and cognitive engagement was tracking really well. This was done to get a sense of how our tamariki felt about school and their school work. This will be repeated in 2021 to get comparative data.

The year 5 and 6 survey showed that both boys and girls alike continue to feel proud to be KURA kids, feel safe and are happy to be at school.

The board acknowledge the significant work that Miranda has put into this. The information provided by the student survey provides valuable insight which is being used to develop and implement a range of strategies across the school that contribute to student wellbeing.

4. MONITORING

4.1 Finances -

Gaby Wesley-Smith moved that the Board pass the **September/October accounts, seconded by Duncan Emo, Motion was passed.**

Gaby Wesley-Smith moved that the Board pass the **2021 Budget, seconded by Abby Keplar. Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Sarah Campbell, seconded by Gaby Wesley-Smith , it was resolved that the minutes of the meeting held on **Monday 14 September 2020**, be taken as read and signed as a true and accurate record of that meeting.

6.2 Correspondence - Principal's Report

Kerry shared and discussed her report. Kerry talked about the changes to the ERO model and what they look like. Kerry shared the changes to the curriculum

Kerry talked about the Urgent Response Fund and the extra resources that will be available through this and what this will look like going forward. This will be worked on alongside the Principals of Titahi Bay Intermediate and Mana College. This fund is designed to help with attendance and engagement across the three schools.

Kerry acknowledged the teachers that have given extra time to ensure events like the Noho, discos and other school trips are achievable. All of the school leaders have gone on trips to thank them for their work.

7. Meeting closed at 7.30pm

MINUTES READ AND CONFIRMED

CHAIRPERSON *Farah Campbell*

DATE *7/12/20*